

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 April 2014 to 31 March 2015**

- 1) During the period from **1 April 2014 to 31 March 2015**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
 - to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Cllr James Jamieson	Leader of the Council and Chairman of the Executive
Cllr Maurice Jones	Deputy Leader and Executive Member for Corporate Resources
Cllr Mark Versallion	Executive Member for Children’s Services
Cllr Mrs Carole Hegley	Executive Member for Social Care, Health and Housing
Cllr Nigel Young	Executive Member for Sustainable Communities – Strategic Planning and Economic Development
Cllr Brian Spurr	Executive Member for Sustainable Communities - Services
Cllr Mrs Tricia Turner MBE	Executive Member for Partnerships
Cllr Richard Stay	Executive Member for External Affairs

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
18 March 2014	6 March 2014
22 April 2014	10 April 2014
27 May 2014	15 May 2014
15 July 2014	3 July 2014
19 August 2014	7 August 2014
23 September 2014	11 September 2014
4 November 2014	23 October 2014
9 December 2014	27 November 2014
13 January 2015	23 December 2014
10 February 2015	29 January 2015
17 March 2015	5 March 2015
21 April 2015	9 April 2015

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 April 2014 to 31 March 2015

Key Decisions

Date of Publication: 28 February 2014

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
1.	Central Bedfordshire's Flood and Water Management Act 2010 Duties -	To approve a local flood risk strategy for Central Bedfordshire and to create a Sustainable Urban Drainage Approval Board.	22 April 2014	<p>CBC is required under the Flood and Water Management Act 2010 to produce a Local Flood Risk Management Strategy. The draft strategy will be subject to public consultation. Sustainable Communities Overview and Scrutiny Committee will consider the draft strategy and the public consultation response to the strategy in August/September 2013.</p> <p>Following Department for Environment, Food and Rural Affairs confirmation of the mandatory sustainable drainage application processes, CBC will also be required to establish a SUDS Approval Board to evaluate, approve and adopt suitable SUDS measures for all new developments.</p>	Summary of Flood and Water Management Act	<p>Executive Member for Sustainable Communities - Services Comments by 21/03/14 to Contact Officer: Iain Finnigan, Senior Engineer - Policy and Flood Risk Management Email: iain.finnigan@centralbedfordshire.gov.uk Tel: 0300 300 4351</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
2.	Central Bedfordshire Sustainable Drainage Systems (SuDS) Guidance -	To adopt as a Supplementary Planning Document the Central Bedfordshire SuDS Guidance.	22 April 2014	<p>First phase of consultation – relevant CBC teams and Statutory Consultees to the new SuDS Approval Body: 21 November 2013 – 6 December 2013.</p> <p>Second phase of consultation – full public consultation 27 January 2014 – 24 February 2014.</p>	<p>Consultation draft - CBC SuDS Guidance. Table of changes following public consultation.</p>	<p>Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 17/02/14 to Contact Officer Laura Kitson, Beds & Luton Green Infrastructure Officer Email: laura.kitson@centralbedfordshire.gov.uk Tel: 0300 300 6585</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
3.	Central Bedfordshire Development Strategy -	The Development Strategy will set out the broad approach to new development across Central Bedfordshire to 2031, including new housing and employment targets and new large-scale development sites. The Executive will be requested to consider the recommend to Council amendments to the Central Bedfordshire Development Strategy for the purposes of Publication and subsequent Submission to the Secretary of State.	22 April 2014	Previous public consultation in January/February 2013, Member consideration through the Sustainable Communities Overview and Scrutiny Committee.	Draft Development Strategy (Pre-Submission version) Sustainability Appraisal Report of consultation and other technical/evidence reports	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 21/03/14 to Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
4.	The Plan-Making Programme (Formally the Local Development Scheme) -	The Plan-Making programme sets out what planning policy documents the Council will produce, their scope and the timetable for their production. The Programme needs to be updated in light of recent events and any decisions made in relation to the Development Strategy (also being considered at this meeting).	22 April 2014	No public consultation necessary for review of the Plan-Making Programme. Member consideration through the Sustainable Communities Overview and Scrutiny Committee.	Draft Plan-Making Programme	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 21/03/14 to Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105
5.	Planning Guidance for Solar Farms -	To approve the adoption of Planning Guidance for Solar Farms for Development Management Purposes.	22 April 2014	Consultation with residents and other key stakeholders during December 2013/January 2014. Sustainable Communities Overview and Scrutiny Committee in January 2014.	Planning Guidance for Solar Farms	Executive Member for Sustainable Communities - Services Comments by 21/03/14 to Contact Officer: Stephen Mooring, Acting Team Leader for Environmental Policy Team Email: stephen.mooring@centralbedfordshire.gov.uk Tel: 0300 300 6241

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
6.	Arlesey -	To seek confirmation of the recommended approach and method of disposal.	22 April 2014		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 21/03/14 to Contact Officer: Andrew Gordon, Head of Estate Management Email: andrew.gordon@centralbedfordshire.gov.uk Tel: 0300 300 5882
7.	Central Bedfordshire Council's Residential Care Homes for Older People -	To determine the future arrangements for the management of the Council's residential care homes for older people.	22 April 2014	Letters sent to staff, residents and Trade Unions early in March 2014. Consultation events held in the homes during March 2014.	Report which might contain exempt appendices	Executive Member for Social Care, Health and Housing Comments by 21/03/14 to Contact Officer: Tim Hoyle, MANOP Head of Service Email: tim.hoyle@centralbedfordshire.gov.uk Tel: 0300 300 6065

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
8.	Procurement of Specialist Professional Services -	To make a direct call off from an available buying organisation framework to access the services of NEPRO to provide neutral vendor services to Central Bedfordshire Council in the provision of independent contractors/consultants and consultancies. The services will contribute to the Medium Term Financial Plan 2014/15 (minimum £155,000). The annual value of the contract exceeds £500k and is therefore a key decision that needs Executive approval.	22 April 2014		Report with an exempt appendix	Deputy Leader and Executive Member for Corporate Resources Comments by 21/03/14 to Contact Officer: Paul Meigh, Chief Procurement Officer Email: paul.meigh@centralbedfordshire.gov.uk Tel: 0300 300 6626
9.	Provision of Recruitment Services for Temporary Agency Staff -	To consider the options for the supply of recruitment services for Temporary Agency Staff.	22 April 2014		Report and an exempt appendix	Deputy Leader and Executive Member for Corporate Resources Comments by 21/03/14 to Contact Officer: Rachel Hobbs, Head of HR Services Email: rachel.hobbs@centralbedfordshire.gov.uk Tel: 0300 300 6632

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
10.	Outline Planning - Thorn Turn -	Following appropriate planning consents for the whole Thorn Turn site, seek approval to dispose of part of the site together with recommendations on appropriate methods of disposal.	22 April 2014		Report - this item is likely to contain exempt financial information	Deputy Leader and Executive Member for Corporate Resources Comments by 21/03/14 to Contact Officer: Andrew Gordon, Head of Estate Management Email: andrew.gordon@centralbedfordshire.gov.uk Tel: 0300 300 5882
11.	Biggleswade (Ivel) Medical Centre -	To agree an appropriate way forward for proposed development.	22 April 2014		Report - Exempt	Deputy Leader and Executive Member for Corporate Resources Comments by 21/03/14 to Contact Officer: Andrew Gordon, Head of Estate Management Email: andrew.gordon@centralbedfordshire.gov.uk Tel: 0300 300 5882
12.	Customer Service Strategy -	To present the Customer Service Strategy and supporting high level plan for Executive approval.	22 April 2014	Corporate Resources Overview and Scrutiny Committee on 8 April 2014.	Report	Deputy Leader and Executive Member for Corporate Resources Comments by 21/03/14 to Contact Officer Deb Clarke, Director of Improvement and Corporate Services Email: deb.clarke@centralbedfordshire.gov.uk Tel: 0300 300 6651

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
13.	Housing Allocations Policy for Central Bedfordshire -	To propose the adoption of the Allocations Policy, which has been developed to meet local needs and priorities.	27 May 2014	A twelve week period of consultation closed on 31 January 2014. This followed a comprehensive engagement programme with two Members events, external stakeholders events, Officer consultation and prospective tenant engagement.	Report	Executive Member for Social Care, Health and Housing Comments by 26/04/14 to Contact Officer: Tony Keaveney, Assistant Director Housing Services Email: nick.costin@centralbedfordshire.gov.uk Tel: 0300 300 5219

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
14.	Consideration of Outcome of Statutory Consultations of Proposals to Close Brewers Hill Community Middle School, Streetfield Community Middle School and Ashton CofE VA Middle School in August 2016. -	The Executive to decide whether to publish statutory notices for each proposal.	27 May 2014	<p>Consultation undertaken - 24 February 2014 to 7 April 2014 with:</p> <ul style="list-style-type: none"> • the governing body of the schools which are the subject of proposals; • families of pupils, teachers and other staff at the schools; • the governing bodies, teachers and other staff of any other school that may be affected; • families of any pupils at any other school who may be affected by the proposals including families of pupils at feeder schools; • trade unions who represent staff at the schools and representatives of trade unions of any other staff at schools who may be affected by the proposals; • The Board of Education of the Diocese of St Albans; • The Ashton Schools Foundation; • Constituency MPs for the schools that are the subject of the proposals; • Dunstable Town Council; and • consultation materials and information including leaflets, press releases and public meetings. 	Report on the outcome of statutory consultations on proposals to close Brewers Hill Community Middle School, Streetfield Community middle School and Ashton CofE VA Middle School in August 2016.	Executive Member for Children's Services Comments by 26/04/14 to Contact Officer: Helen Redding, Assistant Director School Improvement Email: helen.redding@centralbedfordshire.gov.uk Tel: 0300 300 6057

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
15.	Local Development Order for the Woodside Estate and surrounding area in Dunstable -	To adopt a Local Development Order for the Woodside Estate and surrounding area in Dunstable, which will enable businesses and landowners to undertake more work to their premises and sites without requiring planning permission.	27 May 2014	Public consultation on draft proposals held 30 January – 28 February 2014.	Full Local Development Order document	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 26/04/15 to Contact Officer: Matt Pyecroft, Major Projects Officer Email: matt.pyecroft@centralbedfordshire.gov.uk Tel: 0300 300 5588
16.	Developing the Early Intervention Offer through Children's Centres -	To seek approval to commence the public consultation on developing the Early Intervention Offer through Children's Centres.	27 May 2014	Children's Services Overview and Scrutiny Committee on 1 April 2014.	Report and Public Consultation Document	Executive Member for Children's Services Comments by 26/04/14 to Contact Officer: Sue Tyler, Acting Assistant Director, Operational Services, Children's Services Email: sue.tyler@centralbedfordshire.gov.uk Tel: 0300 300 6553

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
17.	Discretionary Housing Payment (DHP) Policy -	To review and endorse the Council's DHP Policy.	15 July 2014	A 12 week public consultation of all current recipients of Discretionary Housing Payments, major landlords and advice agencies. Consultation will commence in January 2014.	A report containing the draft Discretionary Housing Payment Policy and a summary of the outcome of the public consultation.	Deputy Leader and Executive Member for Corporate Resources Comments by 14/06/14 to Contact Officer: Gary Muskett, Head of Revenues & Benefits Email: gary.muskett@centralbedfordshire.gov.uk Tel: 0300 300 4097
18.	Community Infrastructure Levy (CIL) -	To decide the level and range of Community Infrastructure Levy (CIL) charges to be included in the Draft Charge Schedule.	15 July 2014	The CIL Preliminary Draft Charge Schedule was the subject of a full public consultation from 14 January to 25 February 2013 which included a developer workshop. Following member endorsement, the CIL Draft Charge Schedule will be the subject of a further 6 week consultation prior to submission to the Government.	Report	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 14/06/14 to Contact Officer: Jonathan Baldwin, Senior Planning Officer Email: jonathan.baldwin@centralbedfordshire.gov.uk Tel: 0300 300 5510

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
19.	Children's Homes Contract -	To award to the new Children's Home Contract.	15 July 2014	Consultation with current and prospective providers will take place during commissioning process – March to May 2014.	Report, specification of services	Executive Member for Children's Services Comments by 14/06/14 to Contact Officer: Karen Oellermann, Acting Assistant Director - Commissioning & Partnerships Email: karen.oellermann@centralbedfordshire.gov.uk Tel: 0300 300 5265

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
20.	Consideration of Representations Received to Statutory Notices Published for Proposals to Close Brewers Hill Community Middle School, Streetfield Community Middle School and Ashton CofE VA Middle School in August 2016. -	Determination of the statutory proposals, subject to any decision taken by the Executive in May.	19 August 2014	<p>Statutory consultation undertaken - 24 February 2014 to 7 April 2014 with a further representation period from 9 June 2014 to 7 July 2014 with:</p> <ul style="list-style-type: none"> • the governing body of the schools which are the subject of proposals; • families of pupils, teachers and other staff at the schools; • the governing bodies, teachers and other staff of any other school that may be affected; • families of any pupils at any other school who may be affected by the proposals including families of pupils at feeder schools; • trade unions who represent staff at the schools and representatives of trade unions of any other staff at schools who may be affected by the proposals; • The Board of Education of the Diocese of St Albans; • The Ashton Schools Foundation; • Constituency MPs for the schools that are the subject of the proposals; • Dunstable Town Council; and • consultation materials and information including leaflets, press releases, public meetings and statutory notices. 	Report and representations received in response to Statutory notices published for proposals to close Brewers Hill Community Middle School and Ashton CofE VA Middle School in August 2016.	Executive Member for Children's Services Comments by 18/07/14 to Contact Officer: Helen Redding, Assistant Director School Improvement Email: helen.redding@centralbedfordshire.gov.uk Tel: 0300 300 6057

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
21.	Developing the Early Intervention Offer -	To consider the outcome of the public consultation on developing the Early Intervention Offer through Children's Centres.	23 September 2014	Public consultation from 27 May to 19 August 2014.	Summary report following consultation	Executive Member for Children's Services Comments by 22/08/14 to Contact Officer: Sue Tyler, Acting Assistant Director, Operational Services, Children's Services Email: sue.tyler@centralbedfordshire.gov.uk Tel: 0300 300 6553

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council Forward Plan of Decisions on Key Issues

For the Municipal Year 2012/13 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately preceding the thirtieth day, or in February 2013 when the plan will be published on the twenty-eighth day:

Date of Publication	Period of Plan
1 April 2014	1 May 2014 – 30 April 2015
16 April 2014	1 June 2014 – 31 May 2015
4 June 2014	1 July 2014 – 30 June 2015
3 July 2014	1 August 2014 – 31 July 2015
7 August 2014	1 September 2014 – 31 August 2015
21 August 2014	1 October 2014 – 30 September 2015
24 September 2014	1 November 2014 – 31 October 2015
21 October 2014	1 December 2014 – 30 November 2015
28 November 2014	1 January 2015 – 31 December 2016
23 December 2014	1 February 2015 – 31 January 2016
29 January 2015	1 March 2015 – 29 February 2016
5 March 2015	1 April 2015 – 31 March 2016